

**Marin County Child Care Commission**

**Executive Committee**

*Agenda*

**Tuesday, January 22<sup>nd</sup>, 2019 – 10:30am to 12:30 pm**

Marin County Office of Education and Online

Members: Jason Lau (Chair), Kelsey Lombardi (Vice-Chair), Heidi Tomsy (Secretary/Treasurer), and Laura Trahan.

**1. Check in / Agenda Review/Last Meeting Notes**

1.1. Approval of Agenda (Action)

1.2. Approval of minutes from last committee meeting (Action) (Addendum 1)

**2. Old Business/Updates based on Strategic Workplan**

*Review 2019 Workplan* (Addendum 2)

**3. Commission Operations**

**3.1. Budget Update**

3.1.1 Review and consider approval: (Action) (Addendum 3)

Funds request for

1) April 2019 Community Meeting

2) Travel Requests – CCCCA Quarterly Meetings

3) Consultant for LPC Local Funding / Zip Code Priorities

**3.2. CDE Reports**

3.1.1. LPC Local Funding Priorities (Due on May 30<sup>th</sup>)

*Committee to discuss potential contract with consultant to create the 2019 Report*

**3.3. Membership**

3.3.1. Applications

Aideen Gaidmore (Withdrew Application)

3.3.2. Resignations

Ana Andrade-Wolf – Letter of resignation received (Addendum 4)

3.3.3. Membership taskforce for 2019

*Consider the creation of a membership taskforce to lead recruitment and retention efforts*

3.4. **Time of Meetings** (Action)

*Consider changing time of Commission meetings*

3.5. **Committees Updates**

3.5.1. Quality & Workforce

3.5.2. Access & Coordination

3.5.3. Needs Assessment and Master Plan

**4. Coordinator Updates**

**5. 2019 Public Policy Platform**

Review 2018 Platform and suggest updates (Addendum 5)

**6. February 5<sup>th</sup> General Meeting**

Hot topic: 2018 Needs Assessment and Master Plan

**7. Adjourn**



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