

**Marin County Child Care Commission
Executive Committee Meeting Agenda**

Tuesday, May 15th, 2018 – 10:30am to 12:30 pm

Marin County Office of Education – Foundation Room . San Rafael, CA 94903

Members: Heidi Tomsy (Chair), Jason Lau (Vice-Chair), Ana Andrade-Wolf (Secretary/Treasurer),
Laura Trahan, Kelsey Lombardi

Interviews:

Maricruz Aldana – Potential Commissioner (**Enclosed document #1: Application**)

Jeanine Shock – Potential Commissioner (**Enclosed document #2: Application**)

NJ Han – Potential Commissioner (**Enclosed document #3: Application**)

1. Check in / Agenda Review/Last Meeting Notes

- 1.1. Approval of notes/report from last committee meeting (**Action**)
(**Enclosed document #4: March 2018 Meeting Minutes**)

2. Old Business/Updates based on Strategic Workplan

- 2.1. *Coordinator's Report*
2.2. *Annual Staff Evaluation – Coordinator*
2.3. *Updates based on Strategic Workplan*

3. Commission Operations

3.1. Budget Allocation

3.1.1. 2017-2018 Budget Update (**Enclosed document #5: Financial Summary Report**)

3.1.1.1. Allocation of budget balance: Annual Planning Retreat (**Action Item**)

3.1.2. 2018-2019 Budget Proposal

3.1.2.2. Coordinator's Compensation Review Recommendation (**Action Item**)

(**Enclosed document #6: Bay Area LPC Coordinators Compensation - Examples**)

3.2. CDE Reports (with Due Date)

3.2.1. AB 212 Salary and Retention Plan (March 30th)

(**Enclosed document #7: 2018-2019 AB 212 Plan**)

3.2.2. Quarterly Expenditure Report (April 20th)

3.2.3. LPC Local Funding Priorities (May 30th) (**Action Item**)

(**Enclosed document #8: Report Form**)

3.2.4. LPC Annual Summary of Activities Report (July 20th) (**Action Item**)

3.3. Membership

3.3.1. Consider appointment of the following applicants (**Action Item**):

- Maricruz Aldana
- Jeanine Shock
- NJ Han

Schedule interview with Corinna Calica

3.4. Committees' Reports

3.3.1. Quality & Workforce

3.3.2. Access & Coordination

4. June 5th General Meeting – Retreat

4.1. *Create sub-committee to plan the Retreat*

4.2. *Facilitator Selection* (**Action Item**) (**Enclosed document #9: Proposals**)

5. Adjourn (Action Item**)**



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