

Marin County Child Care Commission

Quality and Workforce Committee – Meeting Agenda

Monday, December 4th, 2017 - 12 to 2pm. At the Marin County Office of Education – **Marin Room.**

Members: Commissioners Lombardi, Myers, Johnson, Barton,
Beardsley, Negussie, Trahan, Grewe, Uryu, Tomsky (Chair)

1. **Hot Topic (60)**

Strategies in Pursuit of Pre-K Teacher Compensation Parity: Lessons from Seven States and Cities

Webinar with Guest Speaker: Caitlin McLean, Workforce Research Specialist at Center for the Study of Child Care Employment (CSCCE), who will present CSCCE's newly released report on Pre-K Teacher Compensation Parity.

2. **Check in / Agenda Review/ Quick Business (15)**

- Review of [August 2017 Committee meeting minutes](#)⁺
- Election of Committee Chair for 2018. Candidate: Kelsey Lombardi (Action Item)

3. **Updates (30)**

- Legislation and studies related to Quality & Workforce:
 - [AB 435 \(Thurmond\)](#) – Child Care Subsidy Plans – Implementation
- Review and approval of Committee's 2017-2018 Strategic Workplan⁺ (Action Item)
- Professional Development Programs:
 - California Transitional Kindergarten Stipend Program (CTKS)
 - AB212
 - Other
- Quality Improvement Programs:
 - Marin Quality Counts: QRIS and IMPACT
 - PreK-3 Initiative

4. **Other Updates/Current Issues from the Field/Announcements (15)**

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**MARIN CHILD CARE COMMISSION – QUALITY & WORKFORCE COMMITTEE MEETING
DRAFT MINUTES**

A regular meeting of the Marin County Child Care Commission Quality & Workforce Committee was held on **Tuesday, August 22nd, 2017 – from 12 to 2 pm** at the Marin County Office of Education – 1111 Las Gallinas Ave. Room B. San Rafael.

- Call to order** Meeting was called to order at 12:15 pm
Members present: *Lyda Beardsley, Heidi Tomsy, Kelsey Lombardi, Carol Barton, Elaine Negussie.*
Members who joined the meeting after roll call: Tanya Myers
Staff present: Ericka Omena Erickson, Coordinator
Number of commissioners needed to reach a quorum: 5 (five Commissioners). Quorum was reached.
- 1. Check In/ Agenda Review/ Last Meeting Notes** M/s/c Lombardi/Tomsy, the matter passed 5-0 to approve the minutes from the last committee meeting held in May.
- 2. Hot Topic** Committee members reviewed the activities implemented in 2016-2017 and discussed the potential strategies for 2017-2018. Notes from the planning session were incorporated in the 2017-2018 Strategic Workplan attached.
- 3. Updates** Item tabled for next meeting. The possibility of recording updates in video/audio files was discussed to be included as a strategy in the 2017-2018 Strategic Workplan.
- 4. Other Updates/Current Issues from the Field/Announcements** Commissioner Lombardi requested change of committee meeting schedule. Committee members agreed. Coordinator will send an email to all Committee members about changing meeting day from Tuesday to Monday. Commissioners shared updates

Adjourn - M/s/c Lombardi/Myers; the matter passed 4-0 to adjourn the meeting at 2:05 pm.

Draft minutes will be reviewed by Committee members and final version approved at the next General Commission Meeting in September 2017.

STRATEGIC WORKPLAN 2014 – 2019

Part 4: 2017 – 2018

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Quality & Workforce DRAFT Workplan (created on 08/22/17)



Strategic Goal #2: MC4 will examine the early care and education and out of school time workforce talents and needs

QUALITY & WORKFORCE COMMITTEE

Objective #2: The MC4 and community stakeholders will have improved knowledge about the early care and education and out of school time workforce, including their talents, needs and impact of training programs offered

Expected Outcome:

- **Outcome 1** - Data is used and valued by stakeholders to inform policies and practices related to workforce development
Measure 1 – Commission data and recommendations impact decisions regarding training and professional development, compensation, recruitment practices, etc.

Strategies and Tasks (In order of priority)	Resources Needed	Person(s) Responsible	Due Date	Deadline/ Timeline	Outcomes/Notes
<p>1. Ensure that information about workforce diversity, compensation, and recruitment is disseminated to the full commission and, as needed, to the wider community.</p> <ul style="list-style-type: none"> ● Disseminate local data in different formats (e.g. infograph, Op. Ed piece) ● Attend local related meetings and events – create “Commission Liaison” roles for Commissioners (e.g. Strong Start) ● Pursue research opportunities for Workforce Study (e.g. incorporate as part of our needs assessment and contract with org. like R&R Network) 	<p>Staff and Commissioners’ time for research and relationship building (e.g. Center for the Study of Child Care Employment)</p>	<p>Coordinator, Quality and Workforce Committee Members</p>			
<p>2. Reach out to partners to identify opportunities to support trainings that meet the needs of the workforce and to disseminate information about professional development events/workshops.</p>	<p>- Staff time - Web tools (e.g. Wordpress, Constant</p>	<p>Coordinator, Quality and Workforce</p>			

<p>2.1. Support the coordination of the Professional Development Collaborative</p>	<p>Contact, Mail Chimp, Social Media)</p> <p>- Documents previously developed by the Commission (e.g. MOU)</p>	<p>Committee Members</p>			
<p>3. Disseminate the one page workforce pathways document</p> <ul style="list-style-type: none"> - Post it online - Share with stakeholders (e.g. job fairs, video) 	<p>Staff and Commissioners' time</p>	<p>Coordinator, Quality and Workforce Committee Members</p>			